



NASA SEWP VI Ordering Guide

Inspired Solutions, Inc.

Category A Contract 80TECH26D1138 | Category C Contract 80TECH26D0142

Period of Performance: November 1, 2026 to October 31, 2036

Version 1.0, October 2026

1. Contract Information

Item	Detail
Contractor	Inspired Solutions, Inc.
Category A contract	80TECH26D1138, ITC/AV Solutions (products and product-based services)
Category C contract	80TECH26D0142, Mission-Based ITC/AV Service Solutions
Contract type	Multiple-award Government-Wide Acquisition Contract (GWAC), IDIQ
Period of performance	November 1, 2026 to October 31, 2036
SEWP program fee	0.34%, built into every quoted price (never a separate line item)
UEI / CAGE	NQ9QKJM2Z1E8 / 7E4D8
Certifications	SBA 8(a), SDVOSB, WOSB, EDWOSB, ISO 9001:2015
Government purchase card	Accepted at any order value. Surcharge 3.5% (never above 4%), applied only when stated on the quote
Headquarters	10432 Balls Ford Road, Suite 332, Manassas, VA 20109

2. NASA SEWP VI Overview

NASA SEWP (Solutions for Enterprise-Wide Procurement), pronounced "soup," provides Information Technology, Communication, and Audio-Visual (ITC/AV) solutions and services to all Federal agencies and their approved contractors. Created in 1993, SEWP was the first Government-Wide Acquisition Contract in the federal marketplace. The program is self-funded through a 0.34% usage fee and is managed by the NASA SEWP Program Management Office (PMO).

What Is in Scope

- Category A, ITC/AV Solutions: the full breadth of ITC/AV products and product-based services, including installation, maintenance, and engineering. Inspired Solutions holds Category A (80TECH26D1138).
- Category B, Enterprise-Wide ITC/AV Service Solutions. Inspired Solutions does not hold Category B.
- Category C, Mission-Based ITC/AV Service Solutions: services at the mission or program level, with ancillary products in support of the service. Inspired Solutions holds Category C (80TECH26D0142).
- To confirm a requirement is in scope, send an overview or bill of materials to help@sewp.nasa.gov.

3. Fair Opportunity

SEWP VI is a multiple-award Government-Wide Acquisition Contract (GWAC). Under FAR 16.505(b)(1), each contract holder must be given a fair opportunity to be considered for each order over \$10,000. The ordering Contracting Officer chooses how to provide fair opportunity and documents the selection. NASA recommends the SEWP Quote Request Tool (QRT), which automatically includes every contract holder in the selected category and set-aside.

Contract clause A.1.13, Fair Opportunity and Requests for Quotes: *"Contractors will be provided a fair opportunity at the individual order level as appropriate per FAR Part 16.505(b), including the SEWP RFQ tools. No documentation for the order selection is required to be submitted with the order. All such documentation is to be maintained by the issuing procurement office."*

4. How to Obtain a Quote

- Submit your request through the SEWP Quote Request Tool at www.sewp.nasa.gov and select Category A or Category C. This is NASA's recommended path, and it documents fair opportunity for you.
- Inspired Solutions responds to SEWP requests only through NASA's contract holder quoting tool. Every quote states its validity period and the Trade Agreements Act status of each item.
- Have a question before you post a request? Contact our sales team below for product and configuration help. Only items on our SEWP VI contract can be quoted; we add new items quickly through NASA's technology refresh process.

Name	Role	Phone	Email
Fatima "Desi" Almanzar	Executive Sales Operations Manager	706-564-5274	falmanzar@inspired-us.com
Tara Lumetta	Inside Sales Representative	706-564-5274	tlumetta@inspired-us.com
Jam Nerio	Inside Sales Representative	706-564-5274	jnerio@inspired-us.com
Sales Team	General quote inbox	706-564-5274	sales@inspired-us.com

5. Ordering Process

- The ordering agency issues a delivery order on any valid Federal order form, following its own internal procedures. Agency-specific ordering rules are the responsibility of the issuing Contracting Officer.
- All orders and modifications route through the NASA SEWP PMO at sewporders@sewp.nasa.gov. The PMO reviews each order, assigns a SEWP Control Number, and forwards it to Inspired Solutions.
- Inspired Solutions begins work only after the PMO processes the order. Any order sent to us directly is forwarded to the PMO within 1 business day.
- Payment: electronic funds transfer or Government purchase card. A card surcharge applies only if stated on the quote.

6. Installation, Warranty, and Post-Delivery Support

- **Basic warranty:** Products carry the original manufacturer (OEM) warranty. Inspired Solutions coordinates warranty claims and return authorizations with the manufacturer for you.
- **Extended warranty and maintenance:** Available as separate contract line items, quoted to your requirement and period of performance.
- **Installation and configuration:** Available as quoted services, performed by Inspired Solutions technical staff or approved partners.
- **Technical and software support:** Hardware support follows the OEM support program. Software support follows the publisher's terms. We open and track support cases and renewals on your behalf.
- **Returns:** No restocking fees apply to items returned before Government acceptance.
- **Delivery:** We meet the delivery time stated on our quote. If a delay occurs, we notify the ordering Contracting Officer and the SEWP Program Office within 2 business days.

Name	Role	Phone	Email
Fatima "Desi" Almanzar	Order status, delivery, returns, warranty claims	706-564-5274	falmanzar@inspired-us.com
Blaine Davidge	Technical Director: installation and technical support	303-350-0627	bdavidge@inspired-us.com

7. Troubleshooting a Problem Order

- Late, damaged, incomplete, or incorrect order? Contact Order Support with your order number and SEWP Control Number.
- We acknowledge within 1 business day and work the issue until you are satisfied.
- If an issue is not resolved, it escalates to our SEWP Deputy Program Manager, then our SEWP Program Manager.

- You may also contact the NASA SEWP Help Desk at any time: help@sewp.nasa.gov or (301) 286-1478.

Escalation	Name	Phone	Email
1. Order support	Fatima "Desi" Almanzar, Executive Sales Operations Manager	706-564-5274	falmanzar@inspired-us.com
2. SEWP Deputy Program Manager	Isabella Pina, CEO	706-564-5274	ipina@inspired-us.com
3. SEWP Program Manager	Rick Pina, COO and CRO	706-564-5271	rpina@inspired-us.com
Contract administration	Karen McCleary, Client Services Executive Coordinator	540-429-0334	kmcclary@inspired-us.com

8. About Inspired Solutions, Inc.

Inspired Solutions, Inc. is an SBA 8(a), service-disabled veteran-owned, and economically disadvantaged woman-owned small business headquartered in Manassas, Virginia, with an office in Clayton, Missouri. We deliver IT products, IT professional services, training and workforce development, vendor managed inventory, and logistics support to Federal and commercial customers, through partnerships with leading manufacturers and distributors. Inspired Solutions is ISO 9001:2015 certified and also holds GSA Multiple Award Schedule contract 47QTCA22D00DQ.

9. NASA SEWP Program Office

Resource	Contact
SEWP Help Desk (customers)	help@sewp.nasa.gov (301) 286-1478
Hours	Monday to Friday, 7:30 AM to 6:00 PM ET
Orders and modifications	sewporders@sewp.nasa.gov
SEWP website	www.sewp.nasa.gov
Inspired Solutions SEWP VI page	www.inspired-us.com/sewp-vi
Inspired Solutions website	www.inspired-us.com

This guide is updated within 10 business days of each contract modification.